


## CITI Program Training

(Note: Before getting started on CITI training, investigators are encouraged to review the SCRO Policy at <https://rac.berkeley.edu/scro/scropolicy.html>)

1) Go to <https://www.citiprogram.org>. Click on “Log In.”



The screenshot shows the CITI Program homepage. At the top, there is a navigation bar with links for Support, FAQs, and Contact Us. Below this, there are buttons for My Courses, My Cart, Register, and Log In. The main content area features a large heading: "The Trusted Standard in Research, Ethics, and Compliance Training". Below the heading, a paragraph describes the CITI Program's mission. To the right of the text is a large image of a group of people sitting around a round table, with various icons representing research, ethics, and compliance. A red arrow points to the "Log In" button in the top right corner. At the bottom of the image, it says "Over 10 Million Course Completions".

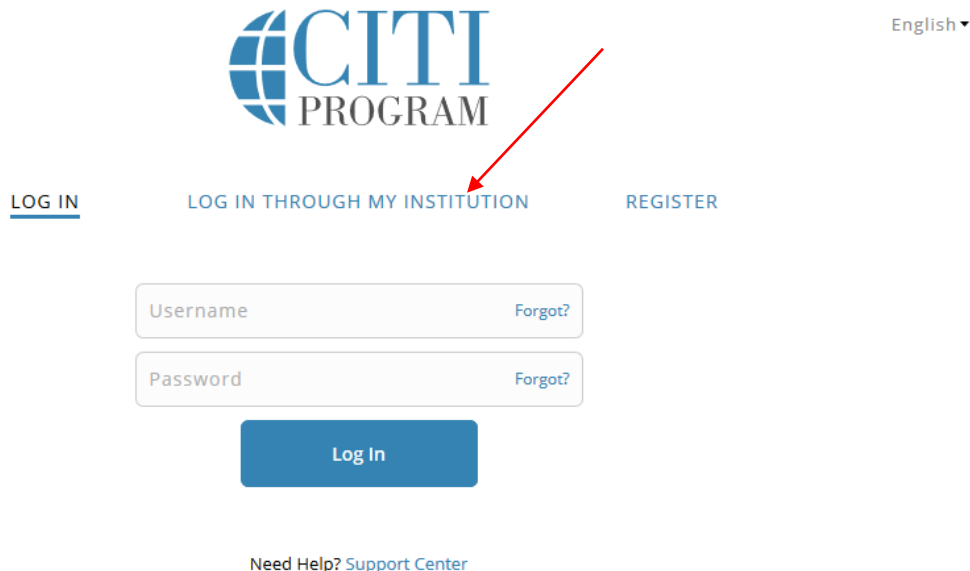
**The Trusted Standard in Research, Ethics, and Compliance Training**

The Collaborative Institutional Training Initiative (CITI Program) is dedicated to serving the training needs of colleges and universities, healthcare institutions, technology and research organizations, and governmental agencies, as they foster integrity and professional advancement of their learners.

[Demo a Course](#) [Benefits for Organizations](#)

Over 10 Million Course Completions

2) Select “LOG IN THROUGH MY INSTITUTION” (or “LOG IN” if an account has already been created).



The screenshot shows the CITI Program login page. At the top, there is a logo for the CITI Program and a language selector set to English. Below the logo, there are three links: LOG IN, LOG IN THROUGH MY INSTITUTION, and REGISTER. A red arrow points to the "LOG IN THROUGH MY INSTITUTION" link. Below the links, there are two input fields: Username and Password. Each field has a "Forgot?" link next to it. Below the input fields is a blue button labeled "Log In". At the bottom, there is a link for "Need Help? Support Center".

**CITI PROGRAM** English ▾

[LOG IN](#) [LOG IN THROUGH MY INSTITUTION](#) [REGISTER](#)

Username [Forgot?](#)

Password [Forgot?](#)

[Log In](#)

[Need Help? Support Center](#)

- 3) Select [University of California, Berkeley](#) from the list of organizations.
- 4) Enter your CalNet ID and password (you will be prompted to enter this information after you select [University of California, Berkeley](#) from the list of organizations).
- 5) Click on [University of California, Berkeley Courses](#).
- 6) Click “Add a Course.”
- 7) Complete enrollment questions 1-8. Then click [Submit](#):

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## Question 1

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**Will you be engaged in human subjects research?**



**Not involved in human subjects research.**

***If yes, select the group(s) appropriate to your research activities. Check all that apply.***

☐

Group 1: Biomedical Research Investigators

☐

Group 2: Social and Behavioral Research Investigators

☐

Group 3: OPHS Staff *(only)*

☐

Essentials of Human Subjects Research

☐

Group 4: CPHS (IRB) Members *(only)*

Spanish language courses:

☐

Biomedical Research *(in Spanish)*

☐

Social-Behavioral-Educational Research *(in Spanish)*

## Question 2

Will you be using vertebrate animals in research or teaching?

☒ Not using animals in research or teaching.

*If yes, select the group(s) appropriate to your research activities. Check all that apply.*

☐ Group 1: Principal Investigators and all research or lab team members (i.e. *All Animal Users*)

☐ Group 2: ACUC Members (*only*)

☐ Group 3: ACUC Community Members (*only*)

☐ Group 4: OACU Staff (*only*)

The following species specific modules are highly recommended to supplement basic training. Choose the appropriate electives depending on your work or interests.

## Question 3

Are you supported by NSF, USDA/NFIA or NIH Funding?

☐ Not supported by any of these funding agencies.

☐ No, but I am a Research Administrator at UC Berkeley (*optional course for staff only*).

*If yes, see the UCB Instructions for more detail about who must take Responsible Conduct of Research (RCR) training. Then, if training is required please select the discipline modules most appropriate to your research activities. Check all that apply.*

☐ Biomedical Responsible Conduct of Research Course

☐ Responsible Conduct of Research for Engineers

☐ Humanities Responsible Conduct of Research Course

☐ Physical Science Responsible Conduct of Research Course

☐ Social and Behavioral Responsible Conduct of Research Course

\*Question 3 Note: Responsible Conduct of Research (RCR) is required **ONLY** if you have **National Science Foundation (NSF)** funding for your research or for certain NIH training grants. See <http://rac.berkeley.edu/rcr.html> for additional information. SCRO does *not* review RCR training completion reports as part of the stem cell research application.

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## Question 4

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**Would you like to take the Conflicts of Interest course?**

- ☐ Yes
- ☐ No

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## Question 5

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### **Good Clinical Practice (GCP)**

Please make the appropriate selection if you are required to complete the Good Clinical Practice (GCP) course.

- ☐ Group 1: Clinical Trials - FDA Focus - Investigators and/or Team Members
- ☐ Group 2: Clinical Trials - ICH Focus - Investigators and/or Team Members
- ☐ Group 3: Clinical Investigations of Devices - Investigators and/or Team Members
- ☐ GCP – Social and Behavioral Research Best Practices for Clinical Research
- ☐ Not at this time.

\*GCP training is only required for research involving NIH-funded clinical trials or, in certain circumstances, FDA-regulated research.

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## Question 6

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**COVID-19: Back to Campus (2020-2021), Remote Contact Tracing, Participating in Vaccine Research, Insights for Higher Ed Leaders, and What You Need to Know About COVID-19 Vaccine**

**I wish to access the free courses *above* and acknowledge that I have read and understood the statement below:**

These courses were developed or reviewed by medical, research, and environmental health and safety professionals. The Back to Campus course was developed in coordination with the Association of American Medical Colleges (AAMC). Some of these materials may be based on resources and guidance documents produced by the U.S. Centers for Disease Control and Prevention, the U.S. Department of Labor's Occupational Health and Safety Administration, and the National Institutes of Health. Please note, it is not possible to include discussion of everything necessary to ensure a healthy and safe working environment in a presentation of this nature. The information in these courses must be understood as a tool for addressing workplace hazards but not a comprehensive solution. As researchers learn more about COVID-19, professional recommendations and legal requirements may change, and we urge you to keep apprised of such developments. In addition, individuals must always adhere to state and local regulations as well as institutional policy. The information presented here is not intended to provide medical advice. You should seek appropriate medical treatment or call 911 (or applicable emergency service in your area) if it is an emergency.

**NOTE: Access to this course will terminate on 1 October 2021.**

\*Question 6 **REQUIRES** a response; if left unanswered the page will be cleared and you must begin again.

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## Question 7

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### Export Compliance

If you would you like to register for the Export Compliance course, please select the appropriate option below.

- ☐ Export Controls
- ☐ Not at this time.

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## Question 8

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Would you like to take the Stem Cell Research Oversight Course?

- ☒ Stem Cell Research Oversight
- ☐ Not at this time.

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**Submit**

8) When you've completed the required coursework, save a PDF copy of your CITI Completion Report.