(Note: Before getting started on CITI training, investigators are encouraged to review the SCRO Policy at https://rac.berkeley.edu/scro/scropolicy.html)

1) Go to https://www.citiprogram.org. Click on “Log In.”

2) Select “LOG IN THROUGH MY INSTITUTION” (or “LOG IN” if an account has already been created).
3) Select **University of California, Berkeley** from the list of organizations.

4) Enter your CalNet ID and password (you will be prompted to enter this information after you select **University of California, Berkeley** from the list of organizations).

5) Click on **University of California, Berkeley Courses**.

6) Click “Add a Course.”

7) Complete enrollment questions 1-8. Then click **Submit**:

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**Question 1**

Will you be engaged in human subjects research?

- ✔ **Not involved in human subjects research.**
  
  *If yes, select the group(s) appropriate to your research activities. Check all that apply.*

  - Group 1: Biomedical Research Investigators
  - Group 2: Social and Behavioral Research Investigators
  - Group 3: OPHS Staff *(only)*
  - Essentials of Human Subjects Research
  - Group 4: CPHS (IRB) Members *(only)*
    
    Spanish language courses:
  
  - Biomedical Research *(in Spanish)*
  - Social-Behavioral-Educational Research *(in Spanish)*
Question 2

Will you be using vertebrate animals in research or teaching?

☑ Not using animals in research or teaching.

If yes, select the group(s) appropriate to your research activities. Check all that apply.

☐ Group 1: Principal Investigators and all research or lab team members (i.e. All Animal Users)

☐ Group 2: ACUC Members (only)

☐ Group 3: ACUC Community Members (only)

☐ Group 4: OACU Staff (only)

The following species specific modules are highly recommended to supplement basic training. Choose the appropriate electives depending on your work or interests.

Question 3

Are you supported by NSF, USDA/NFIA or NIH Funding?

☐ Not supported by any of these funding agencies.

☐ No, but I am a Research Administrator at UC Berkeley (optional course for staff only).

If yes, see the UCB Instructions for more detail about who must take Responsible Conduct of Research (RCR) training. Then, if training is required please select the discipline modules most appropriate to your research activities. Check all that apply.

☐ Biomedical Responsible Conduct of Research Course

☐ Responsible Conduct of Research for Engineers

☐ Humanities Responsible Conduct of Research Course

☐ Physical Science Responsible Conduct of Research Course

☐ Social and Behavioral Responsible Conduct of Research Course

*Question 3 Note: Responsible Conduct of Research (RCR) is required ONLY if you have National Science Foundation (NSF) funding for your research or for certain NIH training grants. See http://rae.berkeley.edu/rcr.html for additional information. SCRO does not review RCR training completion reports as part of the stem cell research application.*
Question 4

Would you like to take the Conflicts of Interest course?

- Yes
- No

Question 5

Good Clinical Practice (GCP)

Please make the appropriate selection if you are required to complete the Good Clinical Practice (GCP) course.

- Group 1: Clinical Trials - FDA Focus - Investigators and/or Team Members
- Group 2: Clinical Trials - ICH Focus - Investigators and/or Team Members
- Group 3: Clinical Investigations of Devices - Investigators and/or Team Members
- GCP – Social and Behavioral Research Best Practices for Clinical Research
- Not at this time.

*GCP training is only required for research involving NIH-funded clinical trials or, in certain circumstances, FDA-regulated research.

I wish to access the free courses above and acknowledge that I have read and understood the statement below:

These courses were developed or reviewed by medical, research, and environmental health and safety professionals. The Back to Campus course was developed in coordination with the Association of American Medical Colleges (AAMC). Some of these materials may be based on resources and guidance documents produced by the U.S. Centers for Disease Control and Prevention, the U.S. Department of Labor's Occupational Health and Safety Administration, and the National Institutes of Health. Please note, it is not possible to include discussion of everything necessary to ensure a healthy and safe working environment in a presentation of this nature. The information in these courses must be understood as a tool for addressing workplace hazards but not a comprehensive solution. As researchers learn more about COVID-19, professional recommendations and legal requirements may change, and we urge you to keep apprised of such developments. In addition, individuals must always adhere to state and local regulations as well as institutional policy. The information presented here is not intended to provide medical advice. You should seek appropriate medical treatment or call 911 (or applicable emergency service in your area) if it is an emergency.

NOTE: Access to this course will terminate on 1 October 2021.

*Question 6 REQUIRES a response; if left unanswered the page will be cleared and you must begin again.
Question 7

Export Compliance

If you would you like to register for the Export Compliance course, please select the appropriate option below.

☐ Export Controls
☐ Not at this time.

Question 8

Would you like to take the Stem Cell Research Oversight Course?

☐ Stem Cell Research Oversight
☐ Not at this time.

8) When you’ve completed the required coursework, save a PDF copy of your CITI Completion Report.