

THE HITCHHIKER'S GUIDE TO RESEARCH ADMINISTRATION



Hannah Holloway & Chris Maltby (CSS RA); Paul Martinez & Thanh Nguyen (SPO) – University of California, Berkeley

PROPOSAL SUBMISSIONS

PAST: proposals were hand delivered by actual people!

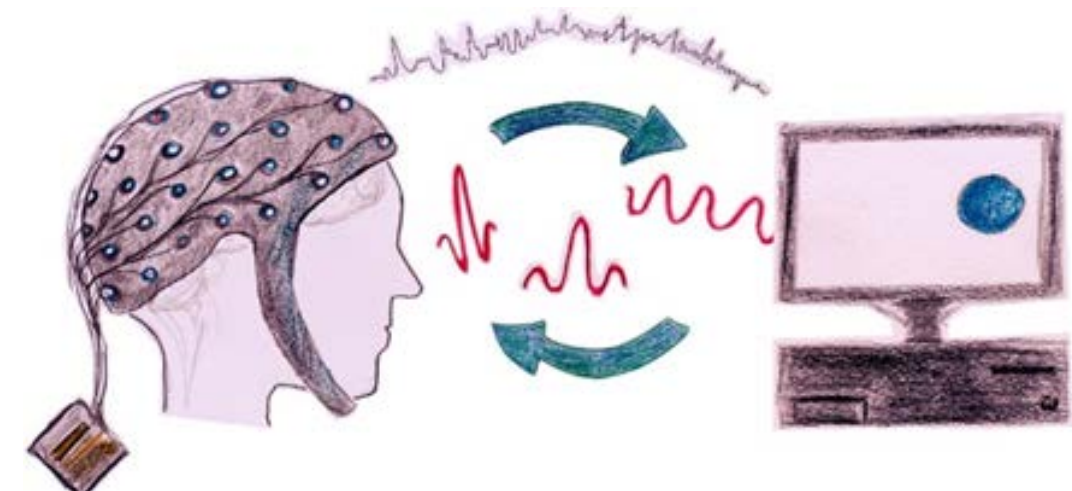
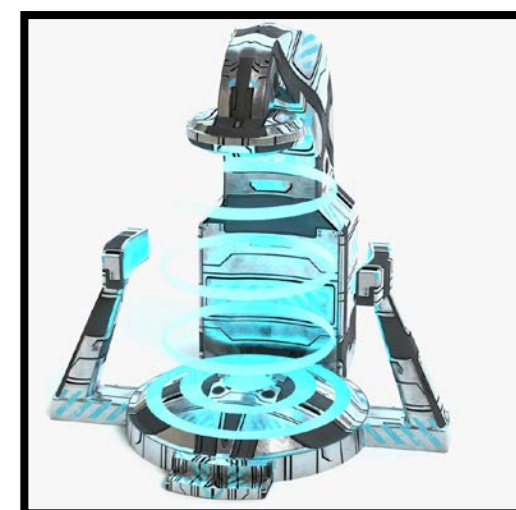


Hard copies of proposals were walked – *walked!* - to SPO using a Proposal Review Form (PRF) and *mailed* (yes, *mailed*) to sponsors.

PRESENT: Proposals rocket to their destination thanks to advances like online portals, document sharing, and Phoebe.



FUTURE: Proposals are digitally transmitted through synaptic pathways directly from SPO to sponsors or arrive at sponsor via teleporters.



The **babel fish** is small, yellow, and leechlike. It feeds on brain wave energy, absorbing all unconscious frequencies and then excreting telepathically a matrix formed from the conscious frequencies and nerve signals.

TRAINING AND RESOURCES

PAST:

- ❖ Training has been responsibility of the experienced workers, no uniform training procedures.
- ❖ New information was disseminated via “learning on the job”, paper tomes, in-person meetings, and video cassette tapes.

PRESENT:

- ❖ Move to standard training curriculum, the Research Administration Professional Development Program (RAPDP)
- ❖ New information is disseminated through webinars, downloadable content, emails, and online updates from agencies.



FUTURE:

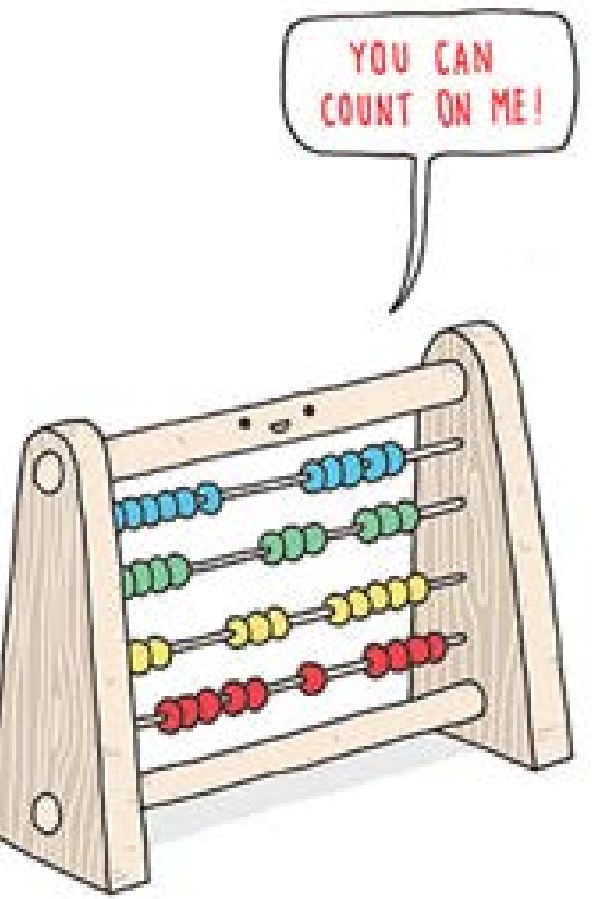
- ❖ Training occurs among collaborative co-workers
- ❖ The RA Exchange Program: for RAs and Sponsors to exchange employees.



METRICS OF THE FUTURE

A mixed-methods approach allows for a comprehensive evaluation of RA at the individual and collective level.

- ❖ **Quantitative** – data that is counted and expressed numerically



- ❖ **Qualitative** – words and narratives



- ❖ **Benchmarking** – measurement of quality against a standard



NETWORKING AND COMMUNICATIONS

Historically, communications and networking were mainly conducted “face-to-face”, by mail, or by telephone.

After the apocalyptic event of “papyrolysis” wherein all paper records turned into dust, Research Administration rose from the ashes and improvements to the field were made:

- Communication shifted to **digital video** (e.g. Zoom, Skype, and Facetime) and networking was done **electronically** (e.g. web, email, text, twitter, Facebook).
- **Customizable work week**; working 8-5 Monday thru Friday was so 20th Century.
- Technology developments such as the **Babel Fish Earbuds** that auto-translate every language. Networking & Negotiations with an international Collaborator/Sponsor has never been easier!

