



Contracts and Grants Accounting

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C&G Updates

- Award Closeout Notifications
- Effort Reporting Notifications and Escalation Process
- GSR Trainees and Fellows
- Alphanumeric Fund Numbers

Award Closeout and ERS Notifications

- Award closeout notifications to be updated so that balances are included in the body of the email and Excel attachments will be eliminated.
- ERS Escalation Emails
 - 30 days past due – Escalate to C&G Director/Manager/Supervisor
 - 60 days past due – Escalate to BRS Regional Directors

GSR Compensation: Stipends vs. Wages

Stipends

- Financial assistance or support
- No work assigned
- No grant and contract support unless
the purpose of the award is to provide fellowship or scholarship
- No obligation to perform
- No scope of work
- No % effort
- No CBR
- Amounts based upon reasonable need or stipend set by the sponsor of the training or fellowship grant.

Salaries and Wages

- Compensation for performance of work assigned
- Scope of work assigned
- UC Patent Agreement signed
- Can be paid from grant or contract funds, or other internal funds.
- Pay based upon hours or percentage of time worked performing assigned job duties.
- Selection by the PI or Lead Researcher based on competency, skills, knowledge
- Assigned % effort
- CBR
- Amounts restricted by University salary scales.

GSR Trainees and Fellows: Stipends and UCPath

Effective July 2024, all GSR Trainee and Fellow stipends are processed via UCPath.

- Payroll configuration is based on job codes:
 - 003144 – GSR Fellow No Remission
 - 003145 – GSR Fellow Tuition Remission
 - 003154 – GSR Trainee No Remission
 - 003155 – GSR Trainee Tuition Remission

Stipends and UCPath: Issues with FC 78

- Account 57413 (job code 003144 and 003145) or 57415 (003154 and 003155) with Function Code (FC) 78 to be used for ledger entries.
- When position funding or Salary Cost Transfers (SCT) are processed in UCPath, the system validates the chartstring (COA) using the I-370 process.

	Issue	Workaround	Resolution	Action
1.	UCPath does not allow salary accounts to use FC78.	Enter position funding with FC80. When payroll posts to the ledger, CGA will process a manual journal to reclassify from FC80 to FC78.	A fix for the BFS I-370 process is underway, with a target implementation date of mid-January 2025.	N/A. CGA will process a mass funding upload for all existing GSR positions in UCPath to FC78.
2.	Positions without a funding entry result in payroll being sent to suspense. The department cannot process an SCT because of a validation error (BFS combo edit rule).	CGA processes a manual journal to reclassify from the department's default chartstring to the GSR chartstring for suspense entries from July to September.	The BFS combo edit rule was removed as of 11/22/24.	The department should now process SCTs for October and beyond.

GSR Trainee/Fellow Supplement



Job code 003160 - GSR Trainee/Fellow Supplement

- This appointment is used to supplement a stipend when the stipend level is not sufficient.
- Appointments with job code 003160 are considered wages, they include % effort and generally are paid with FC 44.

Alphanumeric Fund Numbers

Planned for November 2025, and only for some fund blocks that are expected to run out of the numeric fund values.

Node_L4	L4 Descr	Node_L5	L5 Descr		Proposed Fund range
2000C	Federal Contracts and Grants	2000X	Federal Contracts	C	C0001 - C9999 eg:C0001, C0002,..... C9999
		2000Y	Federal Grants	F	F0001 - F9999 eg:F0001, F0002,..... F9999
2040C	State and Local C&G	2040W	Local Contracts	L	L0001 - L1999 eg: L0001, L0002,...L1999
		2040X	Local Grants	L	L2000 - L3999 eg: L2000, L0001,...L3999
		2040Y	State Contracts	L	L4000 - L6999 eg: L4000, L4001,...L6999
		2040Z	State Grants	L	L7000 - L9999 eg: L7000, L7001,...L9999
2070C	Private Contacts and Grants	2070Y	Private Contracts	R	R0001 - R9999 eg:R0001, R0002,..... R9999
		2070Z	Private Grants	P	P0001- P9999 eg:P0001, P0002,..... P9999



Questions?